

TORBAY COUNCIL
 11 OCT 2019
 COMMUNITY SAFETY

Application for a premises licence to be granted
 under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We St. Austell Brewery Company Limited
 (Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Harbour Light North Quay			
Post town	Paignton	Postcode	TQ4 6DU
Telephone number at premises (if any)		n/a	
Non-domestic rateable value of premises		£12,750 (Band B)	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as appropriate

Please tick as

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)

Surname		First names	
Date of birth over		I am 18 years old or <input type="checkbox"/> Please tick yes	
Nationality			
Current residential address if different from premises address			
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name St. Austell Brewery Company Limited
Address 63 Trevarthian Road St Austell PL25 4BY
Registered number (where applicable) 00107021
Description of applicant (for example, partnership, company, unincorporated association etc.) Company
Telephone number (if any) n/a
E-mail address (optional) n/a

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
A	S	A P

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

~~Bar/Restaurant~~

Public House - Bar - Restaurant

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

n/a

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)</u>	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	10:00	00:00	<u>Please give further details here (please read guidance note 4)</u>		
Tue	10:00	00:00			
Wed	10:00	00:00	<u>State any seasonal variations for the playing of recorded music (please read guidance note 5)</u>		
Thur	10:00	00:00			
Fri	10:00	00:00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)</u> For New Year's Eve from 10:00h until 01:00h the following morning.		
Sat	10:00	00:00			
Sun	10:00	00:00			

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	23:00	00:00	<u>Please give further details here</u> (please read guidance note 4)		
Tue	23:00	00:00			
Wed	23:00	00:00	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur	23:00	00:00			
Fri	23:00	00:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	23:00	00:00	For New Year's Eve from 23:00 until 01:00 the following morning.		
Sun	23:00	00:00			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	10:00	00:00			
Tue	10:00	00:00			
Wed	10:00	00:00			
Thur	10:00	00:00			
Fri	10:00	00:00			
Sat	10:00	00:00			
Sun	10:00	00:00			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) For New Year's Eve from 10:00h until 01:00h the following morning.		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Michael Harvey Jones	
Date of birth 31/07/1973	
Address 71 Hill Hay Close Fowey Cornwall	
Postcode	PL23 1EL
Personal licence number (if known) WBCPA1219	
Issuing licensing authority (if known) Wyre Borough Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon		00:30	<p>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)</p> <p>For New Year's Eve until 01:30h the following morning.</p>
	10:00		
Tue		00:30	
	10:00		
Wed		00:30	
	10:00		
Thur		00:30	
	10:00		
Fri		00:30	
	10:00		
Sat		00:30	
	10:00		
Sun		00:30	
	10:00		

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Please see attached.

b) The prevention of crime and disorder

Please see attached.

c) Public safety

Please see attached.

d) The prevention of public nuisance

Please see attached.

e) The protection of children from harm

Please see attached.

Harbour Light, North Quay, Paington TQ4 6DU
Proposed Licensing Conditions

Hours

For sale of alcohol (on and off sales) and recorded music (indoors) Monday to Sunday from 10:00 until 00:00. For New Year's Eve from 10:00 until 01:00 the following morning.
For late night refreshment (indoors) Monday to Sunday from 23:00 until 00:00. For New Year's Eve from 23:00 until 01:00 the following morning.

General – all four licensing objectives

Food shall be available throughout the premises throughout the trading day.
Locations of fire safety and other safety equipment subject to change in accordance to the requirements of the responsible authorities or following risk assessment.
Any details shown on the plan that is not required by the licensing plan regulations is indicative only and subject to change at any time.
A direct telephone number for the manager of the premises shall be publicly available at all times the premises is open. Telephone number is to be made available to residents and businesses in the vicinity.

Prevention of crime and disorder

CCTV will be installed operated and maintained. The system will enable frontal identification of every person entering the premises. The system will record in real time and operate whilst the premises are open for licensable activities. The recording shall be kept available for a minimum of 31 days.
Recordings shall be made available immediately upon request to an authorised officer or a police officer (subject to GDPR) throughout the 31 day period following any incident.
A member of staff with knowledge of the CCTV system will be present on site while the premises are open to the public to aid any enquiry from a police officer or authorised officer requiring recent CCTV recordings with a minimum of delay, as requested.
The premises will have a security alarm fitted.
An incident log shall be kept at the premises and made available upon request to an authorised officer of the council or the police. It must be completed within 24 hours of any incident and will record the following

- a. All crimes reported to the venue
- b. All ejections of patrons
- c. Any complaints received concerning crime and disorder
- d. Any incidents of disorder
- e. Any refusal of the sale of alcohol
- f. Any visit by a relevant authority or emergency service

Public Safety

Appropriate fire safety measures will be installed and maintained as shown on the drawings accompanying the application.
Adequate and appropriate first aid equipment and materials will be kept on site, regularly checked and kept in an easily accessible place for staff.
Public areas will be maintained free from obstruction and trip hazards.
All exit routes will be kept unobstructed, with non-slippery and even surfaces, free of trip hazards and clearly signed.

Prevention of Public Nuisance

All highway and public spaces within the vicinity of the premises will be kept litter free to the satisfaction of the licencing authority.
Refuse such as bottles will be placed into receptacles outside the premise at times that will minimize the disturbance to nearby property.
No deliveries will take place between 10pm and 6am.
No collection, including refuses and recyclable food waste shall take place between 10pm and 6am.
Customer notice is to be displayed at all exits asking patrons to leave the premises quietly and respect the needs of the local residents.
No noise generated on the premises or by its associated plant or equipment shall emanate from the premises nor vibration will be transmitted through the structure of the premises which gives rise to a nuisance.

No fumes, steam or odours shall be emitted from the licence premises so as to cause a nuisance to any person living or carrying on business in the area where the premises are situated.
All sales of alcohol for consumption off the premises shall be in sealed containers only and shall not be consumed on the premises.

CONDITIONS BELOW SPECIFICALLY RELATE TO ANY OUTSIDE AREAS;

Any outside seating area shall be limited to an area marked on the plan and afforded the appropriate tables and chairs permission.

The requirement for door supervisors shall be risk assessed and where it is found that door supervisors are required a minimum of two shall be in place throughout the time identified in the risk assessment. Such risk assessment shall be made available to any authorised officer or constable on request.

If doorstaff are employed the premises licence holder shall ensure that the following details for each member of security, are contemporaneously entered into a bound register kept for that purpose:

- (i) Full name,
- (ii) SIA Certificate number and or badge number, or registration number of any accreditation scheme recognised by the Licensing Authority (including expiry date of that registration or accreditation),
- (iii) The time they began their duty
- (iv) The time they completed their duty.

This register is to be kept at the premises at all times and shall be so maintained as to enable an authorised officer of the Licensing Authority or a constable to establish the particulars of all door supervisors engaged at the premises during the period of not less than 31 days prior to the request and shall be open to inspection by authorised officers of the Licensing Authority or a constable upon request.

[BJ The premises licence holder shall ensure that the following details for each member of security are entered into a bound register kept for that purpose to include the following details:

- (i) Name
- (ii) Date of birth
- (iii) Address
- (iv) Contact telephone numbers
- (iv) SIA Certificate number, or registration number of any accreditation scheme recognised by the Licensing Authority.
- (v) Commencement date of performing duties at the premises.
- (vi) The full details of any agency through which they have been allocated to work at the premises if appropriate.

These details should be easily accessible to any authorised officer of the Licensing Authority or a constable.

No regulated entertainment.

The premises licence holder shall ensure that any patrons drinking and or smoking outside the premises do so in an orderly manner and are supervised by staff so as to ensure there is no public nuisance or disruption of the public highway.

Notices shall be displayed requesting customers to respect the neighbourhood and depart the premises quietly.

All children shall be accompanied by an adult

No customer may consume alcohol or substantial food purchased other than in these licensed premises.

During the hours of operation of the premises the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises and that this area will be swept and or washed and litter and sweepings collected and stored in the accordance of the approved refuse storage arrangements by close of business.

CCTV shall cover the available space.

Regular glass and litter collections will take place.

Ashtrays and suitable receptacles to be provided for smoking

Premises shall be laid out to no less than 80% tables and chairs

A management plan will be drawn up and disclosed to relevant officers

The contents of such plan shall include;

- i) Dispersal policy
- ii) Lighting arrangements
- iii) Conduct of customers, to include dress and language obligations

Protection of children from harm

All staff shall be trained and aware of the law regarding the refusal of service to any person who is drunk or is underage and all shall be aware of how to seek ID from anyone who appears to be underage.

A challenge 21 policy will be adopted with appropriate signage on display.

A refusal to serve log will be maintained and made available for inspection to officers upon request.

This log shall include the date, time, name and signature of the staff member who refused the sale.

This log will be countersigned by the DPS of the premises on a monthly basis.

